

# Logging into Training Central

## Already Have a PTC Account?

- If Yes, visit [trainingcentral.ptcu.com](https://trainingcentral.ptcu.com) and use existing credentials to log in. If you forgot your password, please visit the [PTC.com Password Reset](#).
  - If No, follow the steps below to create an account. [This video](#) provides step-by-step instructions on how to create PTC account.
- 1) Navigate to the [PTC Account Portal](#).
  - 2) Fill out the required fields (marked with a red asterisk.)

### Important!

To ensure your account is created properly, you will need to enter your Customer Number and Sales Order on the account creation screen.

Please supply one of the following pieces of information for verification.

Service Contract Number (SCN):

Or

Sales Order Number (SON):

The Site Admin at your organization will be able to provide this information to you. Need help finding them?  
Contact [trainingcentral@ptc.com](mailto:trainingcentral@ptc.com)

Don't know your Customer Number or Sales Order Number?  
You can create a Basic Account to access Training Central.

- 3) Click "Create Account" at the bottom of the screen.
- 4) Visit Training Central and use credentials to login.

Need help? Reach out to [trainingcentral@ptc.com](mailto:trainingcentral@ptc.com)