

LEARN Online Order Processed

- There are two designated roles for LEARN Online:
 - a) Site Admin:** Determine which of your users will be given access to your LEARN Online Subscription
 - b) User:** Attend Half-Day Classes and get certified
- After the PO has been successfully booked, the Site Admin will receive a Welcome Letter from PTC University, which includes the necessary steps and order information for your LEARN Online subscription.



Assign LEARN License (Site Admin Task)

- 1) [Determine the users](#)
- 2) Share the [Access Learning Connector](#) guide with your users.



Search and Enroll the Class (User Task)

- 1) [Create PTC.com account and Access Learning Connector](#)
- 2) [Search and Enroll in a Session](#)

Useful Help Guides:

- [Getting Started with Your LEARN Online Subscription](#)
- [Class Day Preparation Guide](#)
- [How to Join your Class](#)
- [How to Withdraw from a Course Session](#)
- [How to Access Student Guide](#)
- [How to Enroll in a Certification Exam](#)